

# CMAR News Letter

**City Managers' Association, Rajasthan :**

Promoting Excellence in City Management....

Quarterly News Letter by City Managers' Association, Rajasthan,

Issue: VII, July 2006

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City Manager's Association Rajasthan under the objective of networking and information dissemination, is happy to announce launching its website:

[www.cmar-india.org](http://www.cmar-india.org)

You can contact us on

[cmar@cmar-india.org](mailto:cmar@cmar-india.org)

This newsletter is also available online at  
<http://www.cmar-india.org/Publications.htm>

## Workshop on National Accounting Manual (NAM)

A regional workshop was held on 26.8.05 at hotel Ram Bagh palace in Jaipur. The workshop was attended by the representatives of the states of Rajasthan, Delhi, Madhya Pradesh, Uttar Pradesh, Haryana, Uttranchal, Chattishgarh, Himachal Pradesh. The national accounting manual was presented in the workshop and further the progress about the state specific accounting manual was also presented by the respective state representatives.

The workshop was attended by the former Deputy Secretary, LSG Sh. Shiv Kumar Sharma and the other officers from the local bodies department.

The workshop was organized by the National Institute of Urban Affairs (NIUA), in collaboration of Ministry of urban Development Government of India and USAID FIRE-D.

## Workshop on solid waste Management by City Manager's Association Rajasthan

City manager association Rajasthan organised two workshops at divisional level on Sept. 5, 2005 in Ajmer and on Sept. 9, 2005 in Alwar. The main out line of discussion was solid waste management scientific disposal, role of RWAs and NGOs.

A two days interactive session on "preparation of policy on solid waste management for Rajasthan" held on 16<sup>th</sup> & 17<sup>th</sup> Sept., 2005 in HCM RIPA Jaipur. It was attended by 35 to 40 participant and the key resource persons were Ms. Almitra Patel, Ms. Ragini Jain and Mr. Gurudatta Tendulkar

# नगरीय ठोस कचरा प्रबन्धन (प्रबन्धन एवं हथालन) नियम 2000-स्वच्छ शहर की ओर कदम

(Municipal solid waste Management in India, A Resource Directory 2005,  
first addition published by International city/country Management Association)

इस अंक के साथ नगरीय ठोस कचरा प्रबन्धन (प्रबन्धन एवं हथालन) नियम 2000 के 6 चरणों की श्रृंखला शुरू की जा रही है। हर अंक के साथ एक चरण का विस्तृत विवरण दिया जायेगा।

## प्रथम चरण - ठोस कचरे का पृथक्करण

### वर्तमान परिस्थिति :

घर से निकले हुए कचरे में मुख्यतः गीला कचरा (सब्जियां, फल एवं बचा हुआ खाना) और सूखा कचरा (कागज, प्लास्टिक, कांच इत्यादि)



आते हैं। कचरे का पृथक्करण कचरे की मात्रा घटाने व आवर्तन करने के लिए कचरे का स्रोत पर पृथक्करण ही सबसे अच्छा उपाय है। ऐसा करने से संग्रहण केन्द्रों पर कार्य का भार कम हो जाता है। कुछ अन्य विकासशील देशों में कचरा तीन रूपों में संग्रहित किया जाता है :-

1. जैविक क्षय कचरा (सब्जियां, फल एवं बचा हुआ खाना, पत्ते इत्यादि)
2. आवर्तन योग्य कचरा (प्लास्टिक व पेपर इत्यादि)
3. हानिकारक कचरा (ग्लास कांच के टुकड़े, दवाईयां, धातु इत्यादि)

किन्तु भारत में साधारणतया ऐसा नहीं किया जाता और शहरों में इस कचरे का बिना पृथक्करण ही निस्तारण कर दिया जाता है। ऐसा करने से जो कचरा घरों से निकलता है उसमें पेपर, प्लास्टिक, टूटे हुए कांच, दवाईयां सभी कुछ मिश्रित होते हैं।

कई प्रयासों के बाद भी शहरी निकाय अभी तक पृथक्करण के नियमों का पालन नहीं कर पाये हैं। भारत में कचरे का संग्रहण एवं पृथक्करण का कार्य मुख्यतः घर से निकले हुए कचरे का इनफॉर्मल तरीके से किया जाता है। कुछ हद तक घर से निकले हुए कचरे का संग्रहण कचरा बीनने वालों द्वारा कर लिया जाता है। जिसमें मुख्यतः प्लास्टिक, कांच की बोतल, समाचार-पत्र, धातु के टुकड़े इत्यादि हैं।

कचरा बीनने वाले यह कचरा घर, गली, कचरे पात्र, खुली जगह या डम्पिंग साईड से एकत्रित करते हैं। क्योंकि इन वस्तुओं का आर्थिक महत्त्व होता है अतः इन्हें आवर्तन हेतु बाजार में बेच दिया जाता है। यह तरीका कारगर है इससे नगरीय निकायों का कार्य आसान हो जाता है क्योंकि इसमें बहुत सारा कचरा लाने ले जाने व निस्तारण का खर्चा बच जाता है। इसके बावजूद इन कचरा बीनने वालों को ठोस कचरा प्रबन्धन के तंत्र में शामिल नहीं किया जाता जबकि ये लोग कचरे के स्रोत पर



पृथक्करण में महत्त्वपूर्ण भूमिका निभा सकते हैं। इन कचरा बीनने वालों के स्वास्थ्य संबंधी बड़े खतरे हैं, क्योंकि इनके पास दस्ताने, जूते व मास्क नहीं होते हैं और ये खुले कचरे में कार्य करते हैं। मिश्रित कचरा जिसमें अस्पतालों से निकला कचरा भी होता है जैसे सुई, पट्टियां और अन्य प्रदूषित कचरे से स्वास्थ्य संबंधी खतरे ओर बढ़ जाते हैं।

## नगर पालिका का उत्तरदायित्व

नगर पालिका का मुख्य दायित्व है कि ठोस कचरा, गीले व सूखे कचरे के रूप में पृथक् किया हुआ ही संग्रहित किया जाए। यह एक कठिन कार्य है जिसमें किये गये प्रयासों के परिणाम लम्बे समय में आयेंगे। अतः नगर पालिकाओं को चाहिए कि वे निम्न बिन्दुओं को जनसहभागिता के अन्तर्गत सुनिश्चित करें।

1. अतः सामुदायिक जागरूकता कार्यक्रम किए जाए ताकि उन्हें कचरे के महत्त्व को समझाया जा सके।

जन जागरूकता कार्यक्रम कई माध्यमों से किये जा सकते हैं :-

- (अ) किताब (Pamphlets & brochures) व मार्गदर्शिकाएं प्रकाशित कर वितरित करके जिसमें गीले व सूखे कचरे में अन्तर करना, पृथक्करण की आवश्यकता को समुदाय को समझना।

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# Human Resource Development Plan (Training) 2006-07 For Local Self Government

## Introduction

Local Self Government is envisaged as third tier of governance and the most effective as it direct interact with local community. Working and Knowledge efficiency of the elected representatives and official counter parts directly affect service delivery and development work at ground level. There is a need to understand development activity from need assessment to delivery to provide better governance.

**Department of Local Self Government** has come up with Human Resource Development Plan to train approx. 5000 elected representatives and 1000 official counterparts in a systematic way.

## The proposed methodology –

The five steps methodology is proposed as follows:

1. Training need assessment – Finding out the need after consultation with all three types of ULBs
2. Training Module and Material Development – Developing training module with consultation of a steering group of subjects specialists after finding out need.
3. Training of Trainers- trainers are to be trained so that trainings can be organized in decentralized manner.

4. Training of ULBs – training of all elected representatives and official counter parts to be done at divisional or districts head quarters.

5. Training Impact Assessment - Impacts of all efforts to be assessed in light of need identified and to frame a guideline for sustainable mechanism.

## City Manager's Association Rajasthan has organized four workshops for Training Need Assessment:

- o As per the plan First Workshop of Local Expert Group was held on 17-18 Jan 2006. In this workshop issues pertaining to Municipal Sector were discussed questions were framed for coming TNA workshops.



## HRD Plan 2006-07 Implementation Schedule

1	Training Need Assessment	12 Jan, 2006- 17 April, 2006	Need assessment from all three categories of Local Bodies Sharing of identified needs with National Advisory Group
2	Training Module and Material Development	April – June, 2006	Preparation and printing of training module. Identification of competent and committed trainers
3	Training of Trainers	July – Sept, 2006	TOT of district level identified trainers of ULBs.
4.	Decentralized Training of ULBs ( at District Level)	Oct – Dec, 2006	District level training 50 person/ batch
5	Training Impact Assessment	April – June, 2007	To be carried out by TIA team in all Municipal Corporations, at least 4 Municipal Councils, 18-20 Municipal Boards.

# Human Resource Development Plan (Training) 2006-07 For Local Self Government

- The first Training Need Assessment workshop organized on 23-24 Jan, 2006 in which all municipal corporation of Rajasthan were called.



- The second Training Need Assessment workshop organized on 27-28 Jan, 2006 in which all municipal councils of Rajasthan were called.



- The third Training Need Assessment workshop organized on 23-24 Feb, 2006 in which representation from all left out 19 districts in form of municipal boards of Rajasthan were called.



- TNP Experience sharing work shop held on 17 April, 2006 in which members of National Advisory Group along with representation from elected



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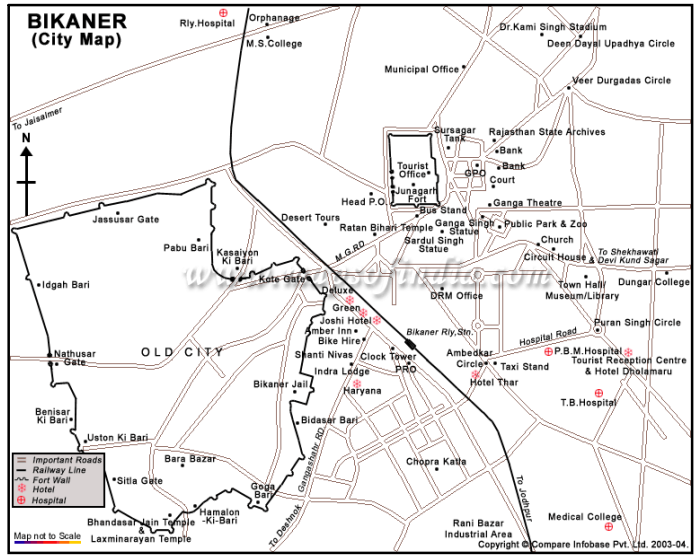
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# PLASTIC BAGS

Use Instead

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## Web Site Launch

Sh. Pratap Singh Singhvi , Hon'ble Minister for UDH & LSG launched the CMAR web site: [www.cmar-india.org](http://www.cmar-india.org) on 6<sup>th</sup> March 2006.



The launching event was attended by Mr. O. P. Harsh Executive President, CMAR, Sh Rajendra Singhal, Secretary, CMAR, Smt Renu Juneja, PRO, DLB, Arvind Pratap Singh, Coordinator CMAR.



The web site was prepared with close guidance from Dr. Manjit Singh, Secretary, LSG Patron CMAR to serve as a Technical Resource Centre for municipalities.

1. Information Dissemination – useful information to provide technical assistance to municipalities
2. Networking – providing common platform to get insight of urban governance at large. Networking with other such organizations, funding agencies, projects, missions.
3. Comprehensive Urban Information Center – with provision of database for all municipalities.

### Salient Features of the Site

- City Profiles for all 183 municipal towns. ( also in PDF format)
- Urban Indicator Performance Measurement for seven towns
- City Report Card – status of municipal services
- Downloadable technical assistance like tenders/ model tenders
- Downloadable CMAR publications
- News flash for workshop / important events

### Useful Links

Central Pollution Control Board

<http://www.cpcb.nic.in>

Toxiclink- NGO working in the field of toxic and waste issues

<http://www.toxiclink.org>

United States – Asia Environmental Partnership ( US-AEP)

<http://www.usaep.org>

Ministry of Environment and Forest

<http://www.envfor.nic.in>

United Nations Environment Programme ( UNEP)

[www.unep.org](http://www.unep.org)

The Energy and Resource Institute (TERI)

[www.teriin.org](http://www.teriin.org)

United Nations Development Programme ( UNDP)

[www.undp.org](http://www.undp.org)

International Solid Waste Association ( ISWA)

[www.iswa.org](http://www.iswa.org)

National Environmental Engineering Research Institute ( NEERI)

[www.neeri.nic.in](http://www.neeri.nic.in)

Green Pages – The Global Directory for Environmental Technology

[www.eco-web.com](http://www.eco-web.com)

National Solid Waste Association of India ( NSWAI)

## New Schemes Launched.

Hon'ble Prime Minister of India has launched 3 new schemes on 03.12.05.

### **Jawaharlal Nehru National Urban Renewal Mission (JNNURM)**

Ministry of Urban Development GOI has launched National Urban Renewal mission for selected cities for infrastructure development of Urban areas and providing basic services to Urban poor for a period of 20-25 yrs. (with 5 yearly updates). Jaipur has been selected by GOI under category Million plus city and State Capital and Ajmer - Pushkar under City less than 1 million population. RUIFDCO has been appointed State Level Nodal Agency.

### **Urban Infrastructure Development Scheme for Small and Medium Towns (UIDSSMT)**

A new Scheme UIDSSMT has been launched by GOI for Urban Infrastructure Development of Small and Medium Towns. The scheme will apply to all the cities towns as per 2001 census excepting cities towns covered under NURM. The sharing of funds will be in the ratio of 80:10 between Central Govt. and State Govt. and the balance 10% amount could be raised by Nodal / Implementing Agencies from the financial institution. The cities town will be sanctioned project based grants / loans. The scheme will be through a designated State Level Nodal agency. In Rajasthan State

the RUIFDCO has been made nodal agency for implementing this scheme.

### **Integrated Housing Slum Development Programme (IHSDP)**

The Government of India has formulated a new scheme IHSDP instead of existing VAMBAY and NSDP. The basic objective of the scheme is to strive for slum less cities with a healthy and enabling urban environment by providing adequate shelter and basic infrastructure facilities to the slum dwellers of the identified Urban Areas. The scheme will apply to all cities / towns except cities / towns covered under NURM. The target group under the scheme is slum dwellers. The allocation of funds among states will be on the basis of the States' Urban Slum population to the total urban slum population in the country. The Sharing of the funds would be in the ratio of 80:10 between Central Government and State Government and the balance amount 10% could be raised by the Nodal / Implementing agencies from the financial institutions. For this scheme the Directorate of Local Bodies has been made Nodal Agency.

### **Jawaharlal Nehru National Urban Renewal Mission : Rajasthan Update**

- The CDP of Jaipur has been submitted to Government of India for approval. The CDP of Jaipur has already been appraised and recommended by National Institute of Public Finance and Policy (NIPFP). The Draft CDP for Ajmer-Pushkar had not been finalized yet because the new guidelines for heritage and tourism towns were awaited from GoI.
- GoR has selected 23 pilot towns under UIDSSMT and IHSDP scheme for preparing the City Development Plan (CDP) with an objective and their prioritization to ensure an integrated and sustainable planned development across these pilot cities/towns. PDCOR is preparing CDPs for Alwar, Dausa, Baran, Dholpur, Chittorgarh, Udaipur, Uniara, Jhunjhunu, Pileri, Chabra, and Sikar (11 cities), RUIFDCO is preparing CDPs for Mt. Abu, Jalore, Barmer, Jhalawar, Pali, Sojat, Kota, Churu and Jaisalmer (9 cities) while Shri Ganga Nagar, Bhilwara, Bhafratpur and Tonk will be covered under UNDP project of Decentralization of Urban Governance.

Draft CDPs can also be downloaded from government of Rajasthan Web Site:  
<http://www.rajasthan.gov.in/cdp.shtm>



## Checklist for project to be submitted under GOI schemes.

- ❖ The DPRs to be submitted under GOI schemes should be good quality reports duly appraised from concerned line department. The appraisal should not be done by an officer of line department below the rank of Superintending Engineer.
- ❖ DPRs should be prepared in accordance with manual issues by Gol for sewerage, water supply etc., and publications of Indian Road Congress and Indian Standards.
- ❖ DPRs of the project should be prepared in parts so that appraisal of that particular part may be got done by concerned department. For example, a road project comprising of road work, storm water drainage work, electricity work, utility shifting of water lines etc., should be prepared in parts so that the particular part may be appraised by PWD, Irrigation, VVNL, PHED respectively. Detailed appraisal report of each part should be enclosed along with DPR.
- ❖ The appraisal agency for the project shall be as follows:-

Sr. No.	Sector	Appraisal Agency
1	Water Supply and Sewerage	PHED
2	Storm Water Drainage etc.	Irrigation
3	Flyover, ROBs, Road and Drains	PWD
4	Solid Waste Management	DLB
5	Basic Services to Poor	AVL, DLB, Concerned Parastatal Agency

- ❖ Executive Summary of the project should be enclosed with the each DPR.
- ❖ The project under IHSDP should be integrated development projects and should have all admissible components as per guidelines issued by Gol for basic amenities based on need for basic urban infrastructure and disadvantaged section of the society. The housing should be proposed as multi storied buildings with minimum G+3.
- ❖ The DPR should be accompanied with MoA, resolution of ULB, appraisal of technical wing of ULB, declaration that ULB shall bear its share as well as state share in case state declines to provide its share, timeline for urban reforms for projects under UIDSSMT.
- ❖ The full state share (20%) should be deposited in advance by ULB in separate bank account dedicated to that project.

### For more information, State level nodal agencies (SLNA) can be contacted.

GM, RUIFDCO.	-	Sh Manoj Soni Ph – 0141-2573074
Chief Town Planner	-	Mr. U . K. Srivastava Ph – 0141- 2563702
Senior Town Planner	-	N. K. Khare Ph – 0141- 2560838
Director DLB	-	Mr. O. P. Harsh Ph – 0141- 2743566
Project Director, DLB	-	Mr. A. Mohan Ph – 0141- 2742603
Superintending Er. DLB	-	Mr. Nathani Ph – 0141-2741954

## City Development Strategy (CDS) by CMAK

The Cities Alliance has approved the Hubli – Dharwad Municipal Corporation Proposal to prepare City Development Strategy ( CDS) vision document for the short term and long term strategic plan of the twin cities in association with stakeholders and citizens.

A memorandum of Understanding ( MoU) to this effect to fund studies required to prepare the CDS vision document has been signed by City Manager's Association Karnataka ( CMAK), coordination on behalf of HDMC, with Cities Alliance.

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**CMAR is looking for potential trainers from each district of Rajasthan who can participate in training process dedicatedly. The trainer can be from officials (serving or retired) from ULBs, UITs, Town Planning, NGO, Elected representatives of ULBs who have completed one full tenure. Come and Join Hands with City Manager's Association Rajasthan.**

*Office bearers of CMAR*

**Chief Patron**

Mr. Pratap Singh Singvi  
Hon' State Minister, Local Self Government

**Patrons**

Dr. Lalit K. Panwar  
Pr. Secretary, UDH & LSG  
Dr. Manjit Singh  
Secretary, Local Self Government  
Mr. D. B. Gupta  
Commissioner JDA

**Co- Patrons**

Mr. Ashok Parnami  
Hon' Mayor of Jaipur  
Ms Om Kumari Gahlot  
Hon' Mayor Jodhpur  
Mr. Mohan Mahavar  
Hon' Mayor Kota

**President**

Mr. Bhaskar A. Sawant,  
Chief Executive Officer,  
Jaipur Municipal Corporation,

**Executive President**

Mr. O. P. Harsh  
Director, Directorate of Local Bodies (DLB)

**Vice Presidents**

Mr. Ashutosh A. T. Padidnekar , CEO, Kota  
Mr. Jagdish Purohit, CEO, Jodhpur  
Mr. Radheshyam Gupta, Commissioner Ajme  
Mr. Dinesh Gupta, Commissioner Bikaner  
Mr. S. C. Vyas, Commissioner Udaipur

**Secretary**

Mr. Rajendra Singhal  
Commissioner  
Jaipur Municipal Corporation

**Treasurer**

Mr. K R Meena  
Chief Accounts Officer  
Directorate of Local Bodies (DLB)

**Secretariat**

Arvind Pratap Singh  
Urban & Regional planner  
Coordinator Rajasthan State Operations

**Who is a City Manager ?**

*A City Manager is defined as a person in any urban local body, urban development authority, institution involved in research, training for urban management, an NGO or a corporate in urban sector.*

**Mission Statement of CMAR**

*"To promote excellence in city management for enhanced quality of urban life through responsive, transparent and accountable governance."*

**What you must do to support CMAR**

- Pay your / institutional dues
- Encourage individual membership within your institution.
- Join fully in CMAR activities
- Be a upbeat member- organize activities at your institution.
- Donate generously & save taxes
- Keep in mind! CMAR is your institution.

Public Relations Officer

Ms. Renu Juneja

Directorate of Local Bodies, Jaipur

For membership details write or contact to:

**Arvind Pratap Singh,**  
**Coordinator,**



**City Managers'  
Association Rajasthan**

309, Jaipur Nagar Nigam,

Lal Kothi Tonk Road, Jaipur Telefax +91- 141-  
2744069

Email: [coordinator@cmar-india.org](mailto:coordinator@cmar-india.org)

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